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"To enrich lives through effective and caring service"

May 6, 2014

To: Each Supervisor

From: Jim Jones 
Director

Subject: **KENNETH HAHN HALL OF ADMINISTRATION
ROOF REPLACEMENT PROJECT
MONTHLY UPDATE - APRIL**

This is a status memo to inform your Board on the progress to date of the roof replacement project. The work is proceeding as planned and according to schedule. The following work has been completed since the start of the replacement project on March 15, 2014.

- Equipment and material were loaded onto the penthouse, Board office and canopy roofs.
- Existing penthouse and Board office roofing, including all flashing, was removed and abated as needed.
- New flashing, roof insulation and the first two layers of roofing material were installed in all areas where roofing was removed to obtain a weather tight seal.

The work on the first phase of the entire project is estimated to be 15% complete. The impact to the overall schedule from rain or other factors was negligible. The following work is planned to be completed in May.

- Existing canopy roofing, including all flashing, to be removed and abated as needed.
- New flashing, roof insulation and 1st two layers of roofing material to be installed in all areas where roofing is removed to obtain a weather tight seal.

If you require additional information, please contact me at (323) 267-2101, or your staff may contact Tim Braden at (323) 267-2107.

JJ:TB

c: Executive Officer, Board of Supervisors
Chief Executive Officer
Deputy CEO